BRAMLEY OAK ACADEMY

Consultation

April 2026

Proposed Change to the School Day at Bramley Oak Academy

Quick Summary

- **What would change**: The school day would be **8:40am–3:05pm Monday–Thursday**, with an **earlier finish of 1:00pm on Fridays**.
- **What this means overall**: This represents a **reduction of 1 hour and 40 minutes per week**, creating a **30-hour pupil week**, which is appropriate for a specialist SEMH setting.
- **Why we are proposing this**: By moving all teacher Planning, Preparation and Assessment (PPA) time to a **Friday afternoon after pupils have left**, staffing remains more consistent during the teaching week.
- **Expected impact**: Pupils spend more time with their own class teacher, experience fewer routine changes, and are better supported to regulate and engage across the week. Staff are better prepared, supporting calmer classrooms and more joined-up learning.

Please read the sections below for more detail and information on how to share your views.

What Change Are We Proposing?

We are proposing to adjust the school day so that:

- **Monday–Thursday:** 8:40am – 3:05pm
- **Friday:** 8:40am – 1:00pm

This change affects **Fridays only**. There are **no changes** to Monday–Thursday.

The total pupil week would be **30 hours**, which is appropriate for a special school with high SEMH needs. These timings are in line with a number of other special schools in Surrey.

The change allows all teachers to take their planning and preparation time together on a Friday afternoon, with pupils finishing earlier.

These timings are in line with many special schools in Surrey,

Why Are We Proposing This Change?

By moving all teacher PPA to a **Friday afternoon after pupils have departed**, we expect to:

- Improve staffing consistency across **Monday–Thursday**
- Ensure pupils are taught by their **own class teacher more consistently**
- Support **stronger relationships, better regulation and engagement**
- Create calmer, more predictable routines across the school week

This structure allows teachers and support staff to be better prepared, which directly supports pupil learning and wellbeing.

What Is the Expected Impact for Pupils?

For pupils, particularly those with SEMH needs, the proposed change is expected to result in:

- More consistent adults during learning time
- Fewer changes to routines
- Improved emotional regulation across the week
- Better engagement with learning
- Reduced tiredness at the end of the week due to the earlier Friday finish

What Is the Expected Impact for Staff?

For staff, the proposal would provide:

- Guaranteed weekly PPA in a single, protected block
- Less need for lesson cover during the school week
- Improved collaboration, preparation and training time

Well-prepared staff help create calmer classrooms and stronger learning experiences for pupils.

Example Friday Timetable

An example timetable is included below to show how the proposed week would operate in practice:

	Rowan, Juniper, Maple, Willow	Elm, Blackthorn, Elder, Hazel
08:40 – 09:10	Breakfast	
09:10 – 10:05	**Phonics/Reading/Maths/Literacy**	
10:05 – 10:15	Assembly	
10:15 – 10:35	**Early break**	Snack and story
10:40 – 11:00	Snack and story	**Late break**
11:05 – 11:50	Clubs	
11:50 – 12:00	Reflection	
12:00 – 12:35	**Lunch** - 2 classes to be served simultaneously 12:00 - Rowan & Juniper 12:05 - Maple & Willow 12:10 – Hazel & Elder 12:15 – Blackthorn & Elm	
12:35 – 12:50	Golden time	
13:00	Taxis	

How Will This Help Staff?

· Guaranteed weekly PPA time

· Less need for cover during the school week

· More time for wider staff planning, training and teamwork

Well-prepared staff means better support for pupils.

What Happens Next?

We are running a consultation period to gather views from parents and carers before any final decision is made.

Information Sessions

Online information session

Date: **18th May 2026**

Time: **4:00pm**

Location: **Microsoft Teams**

Join: https://teams.microsoft.com/meet/329027696903472?p=6El8dcpaOSRSZY8IK4

Information meeting (in person / online)

Date: **22nd May 2026**

Time: **2:00pm**

Location: **Bramley Oak Academy**

(Please contact the school office to confirm attendance: **01483 663083**)

Consultation Period

- **Consultation opens: 8 May 2026 - Closes: 8 June 2026**

Implementation, if progressed, would be in September 2026.

How to Share Your Views

Parents and carers are invited to complete the consultation survey:

School Consultation Form: